

# Hannah "Hank" Kelley

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313-378-7273

1501 E. Division, Detroit, MI 48207

## Skills

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- R
- ArcGIS
- Excel
- Wordpress.com
- Adobe Creative Suite: Illustrator, Photoshop, InDesign
- Fluent in Spanish + Conversational in Portuguese

## Employment History

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- 07/2013 - Present **City of Ferndale** Ferndale, MI  
Planning Intern
- 11/2012 - 05/2013 **Michigan Suburbs Alliance** Ferndale, MI  
Regional Transportation Outreach Intern
- Researched public outreach best practices and MPO reform; created spreadsheets of Michigan legislator information related to Regional Transit Authority vote; assisted in community outreach
- Spring Break 2013 **Hamilton Anderson Associates** Detroit, MI  
Taubman College Externship Participant
- Participated in a week-long internship, learning from and assisting staff with ongoing planning projects
- 05/2012 - Present **Detroit Wheelhouse** Detroit, MI  
Bicycle Tour Guide
- Give narrated bike tours of Eastern Market, Near East Side and other neighborhoods in Detroit
- 8/2010-3/2012 **Detroit Department of Transportation** Detroit, MI  
Multimodal Planner
- Project Management
    - Managed and designed Intern Program, including hiring, weekly project guidance and progress; managed data collectors and support staff to produce reports
    - Designed surveys for: sidewalk audit, bike and pedestrian counts, bus on-time performance survey and other data collection projects
  - Research, Policy and Grants
    - Wrote internal reports and conducted research in areas such as: peer service comparisons, vehicle maintenance, long-term trends and draft Comprehensive Bicycle Policy
    - Assisted in writing and reviewing grant progress reports, TIGER and CMAQ grant applications
  - Representative - Delegate - Task Force Member
    - Acted on behalf of DDOT for: Detroit Complete Streets Coalition, City Non-motorized Task Force, City Fleet and Fuels Task Force, MDOT Statewide Performance Measures group, SEMCOG
- 1/2009-8/2010 **Capital & Assay Service, Inc.** Livonia, MI  
Assistant Bookkeeper
- Balanced daily budget with Quickbooks, paid vendors and organized invoices, assessed value of metals, managed large-sum wire transfers to clients, assisted with payroll
- 08/2009 **The Strategic Counsel** Windsor, ON  
Independent Translator
- Produced written translation of videos from focus groups in Mexico and Peru for client

## Education

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- 2012-2014 **University of Michigan** Ann Arbor, MI  
Master of Urban Planning Candidate - Taubman College of Architecture and Urban Planning
- Transportation, Physical Design, Community and Economic Development

- 08/2007-12/2010 **Wayne State University** Detroit, MI  
 Graduated Magna Cum Laude with BA in Political Science, Co-Major University Honors and Minor in Spanish
- Recipient of full-tuition Presidential Scholarship in the Irvin D. Reid Honors Program
  - Translator and participant in competitive course "African Democracy Project - Mozambique"; only participant who spoke Portuguese, and whose group was not assigned a native translator
- 03/2008-12/2008 **Rotary Academic Ambassadorial Scholar** Valparaíso, Chile  
 Attended Pontificia Universidad Católica de Valparaíso
- Co-founded ongoing non-profit program "Scholars for Schools" to fund libraries in Valparaíso public schools; raised over \$30,000 in USA and Chile; worked with Rotary Clubs, Rotary Foundation, Chilean school administrators and officials, and developed volunteer base
  - Attended two semesters of Spanish-language university courses ranging from Environmental Law and Spanish-English Translation to Pre-columbian History of Chile and Ethnomusicology

## Community and Volunteer History

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- 04/2012-Present **North End Woodward Community Coalition** Detroit, MI  
 Coalition Member
- Assist in transportation justice research/analysis, civic engagement and capacity building among residents in the North End
- 05/2013 - Present **Detroit Sound Conservancy** Detroit, MI  
 Administrative / Organizing Team
- 09/2011-Present **OmniCorpDetroit** Detroit, MI  
 Member
- OmniCorpDetroit is a collective of makers/doers/thinkers/creators/designers and others who come together in a repurposed industrial building in Eastern Market to work on projects, learn and share together
    - [omnicorpdetroit.com](http://omnicorpdetroit.com)
- 11/2010-05/2012 **Detroit SOUP** Detroit, MI  
 Coordinator and Translator, SOPA en español
- Translate SOUP proposals into Spanish, reach out to Spanish-speaking attendees to enlist help in translation/interpretation
- 2009-2012 **Freedom House** Detroit, MI  
 Volunteer, Peer Mentor and Language Partner
- Work with Freedom House residents from Columbia and Angola to help transition to life in the United States
  - Provide ongoing translation services in Spanish and Portuguese for residents and Freedom House staff

## Awards

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- 2012 **Transit Employee of the Year Award** Detroit, MI  
 Nominee
- One of four nominees to be recognized at this annual event, hosted by Transportation Riders United